

Christine Singer has years of experience in consulting and conducting workshops for companies, non-profit organizations, educational institutions, and human services providers.

She is an experienced leader in non-profit management, organizational development, and workforce development. She holds a Masters Degree in Education from the University of Massachusetts and a Bachelors of Arts Degree in Psychology and Child Development from Connecticut College.

The Commonwealth of Massachusetts has recognized Christine for her work in creating community partnerships. She currently serves on committees for a diverse number of community and business organizations.



Workshops for Success has helped hundreds of people in business, education, and human services make a positive difference in their workplace by expanding their existing skills and allowing them to explore new strategies.

Your Personal Best
WORKSHOPS FOR SUCCESS
1045 West Street, Pittsfield, MA 01201

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Offered by
Christine Singer

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PERSONAL COACHING

Every now and then, we need to re-assess our personal workforce development goals. Through personal coaching, we will assess what is leading you to feel satisfied and productive in your work and what elements need some adjustment. Together, a personal plan will be developed keeping you in the driver's seat and moving forward!

PROGRAM CONSULTATION

Program Consultation in industry specific services are available to assist in program evaluation and development. Areas may encompass tracking of program outcomes, goals, objectives and organizational strategies. Consultation will be tailored to the client's specific needs. Program Consultation may include direct observation of the Program and review of programmatic and contractual obligations. It is recommended that this is done in an off-site retreat environment.

STRATEGIC PLANNING

The three-year plan developed by board, advisory board and staff members with input from individuals and family members served by the agency, as well as external stakeholders, answers the following questions and offers a guide for successful growth and exciting new opportunities.

- What is an agency's current position (strengths, weaknesses and competitive status)?
- Where is the agency going (short and long term goals)?
- How will the agency get there (plan to achieve the goals)?



"The Arc of Bristol County engaged Christine to develop a comprehensive marketing plan. Christine worked closely with many of our stakeholders to identify agency strengths and opportunities for growth. As a result of her diligent work, she crafted a comprehensive plan to connect with our community that enabled us to launch & complete a successful capital campaign. She is an outstanding professional who brings thoughtful experience and humilitiy to her work."

Michael Andrade, President & CEO ~ The Arc of Bristol County

WORKSHOP EXAMPLES

**More workshops and pricing available at our website: www.workshopsforsuccess.org*

EFFECTIVE COMMUNICATION

Effective communication involves insuring an environment where being focused and "in the moment" sets the tone for actually listening to what people say to you. Speak your truth in a clear, concise and understandable manner is equally crucial. This course goes into depth about the communication process and its importance in all aspects of your life, work and interpersonal relationships.

BUILDING EFFECTIVE TEAMS

Learn how to build a high performance team that shares a common goal. Find out what you can do to stimulate positive and effective communication with others toward your team goals. Determine how to evaluate your team's progress and maintain good morale.

SUPERVISORY TRAINING

Supervisory Survival Skills I

Participants will be trained on analyzing the needs of employees, their leadership skills, engagement of employees in a positive supervisor relationship, reflecting on their own performance, documentation, delivering feedback, and situational leadership.

Supervisory Survival Skills II

Participants will be trained on identifying employees who are not able or not willing to complete tasks assigned to satisfaction, supervisory action plans, conflict resolution models, and evaluation of difficult situations utilizing the skills learned.

Refresher Course for Seasoned Supervisors

This session will help you get to the next steps in delegating appropriately, getting others to take ownership and meeting your outcomes without so much stress and frustration.



"Christine's approach was practical, pragmatic, and thorough resulting in not only a vibrant strategic plan but also a Values Statement and a revised Mission Statement. I can say with confidence that our plan has kept the organization focused on our goals and our future."

Mary Heafy, President and CEO ~ The Arc of Opportunity in North Central Massachusetts, Inc.